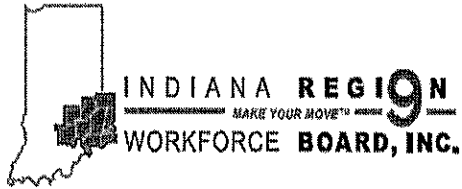


**Indiana Region 9 Workforce Board, Inc.
9 East High Street, Lawrenceburg, IN 47025**

**Agenda
Youth Committee
March 6, 2013
North Vernon WorkOne
10:00-12:00**

- I. Welcome**
- II. Approval of Prior Meeting Minutes**
- III. Youth Services Update**
 - a. Enrollments**
 - b. Common Measures**
- IV. Updates from DWD Youth Meeting**
 - a. Website**
 - i. <http://www.in.gov/dwd/youthservices/>**
 - b. TrackOne Technical Assistance Guide**
- V. JAG Proposal to DWD**
- VI. Update on Youth Waiver**
- VII. WIB Transition**
 - a. WIB Youth Council Members**
- VIII. Financials**
- IX. Future Meeting Dates Discussion**
- X. Adjournment**



**Indiana Region 9 Workforce Board, Inc.
9 East High Street, Lawrenceburg, IN 47025**

**Minutes
Youth Committee
January 16th, 2013
North Vernon WorkOne**

Meeting was called to order at 10:02 a.m.

Members Present: Committee Members: Jeff Hartz, Jackie Hill, Katie Jenner (arrived at 10:10 a.m.), Brianna Morse. Board Members Present: Beth Blasdel (Phone), and Marty Hon (arrived at 10:11 a.m.). Provider Staff: Margo Olson and Kristal Biehle RO Staff: Bart Brown and Michele Thompson

Discussion and Approval of prior meeting minutes on November 14, 2013. Brianna Morse made the motion to approve the minutes of the November meeting Jeff Hartz seconded the motion all members were in favor.

Youth Services update:

- a. Youth Report: Kristal Biehle gave the enrollment report. More enrollments in the month of December. Goals are set for each county on enrollments. Building relationships with learning centers. Working with Upper Room in Brookville. Looking at putting youth in work experiences. Have one youth in WorkIndiana for EMT.
- b. Staffing: Michele stated that we are fully staffed. Talked briefly about maternity leaves. She stated that staff is working in each county as least half day every week. Staff allowed to flex time to meet needs of clients. Recruiting GED students in Jefferson County.
- c. We serve Jackson County 1/2 day week for former JAG students. Phasing JAG out of Madison High School. Discussion of how to serve youth from other high schools in Jackson County. Katie asked if we could send JAG staff to other high schools. Michele stated that JAG National discouraged that practice. Brianna Morse mentioned that JAG staff need to be imbedded in one school.

WIB Transition: Michele started out recapping the RWB meeting. Youth committee discussed recruiting other council members. Deb Thomason was recommended by Jackie Hill as community organization member. Marty Hon volunteered to talk to Deb on Tuesday January 22nd to see if she would be interested in joining as a member of the WIB youth council.

Marty Hon reported that there are some RWB members who may not qualify for participation on the Workforce Investment Board. The regional operator is currently working with the board and elected officials to identify roles and positions for the new Workforce Investment Board members.

Marty Hon recommended the youth committee meet as a WIB Youth Council at their next meeting. Discussion was held by the youth committee. Michele stated the youth current youth committee members will fill required seats on the youth council if they are willing to serve. All members stated they are willing to remain on the youth council.

Youth Service Provision: Bart stated that we will draft RFP as we await guidance from DWD on the new waivers. The committee discussed the youth waiver to directly provide 4 of 10 youth elements. Bart Brown reported that DWD has not set into place an application process to apply for the waiver for the SWIC.

Financials – Michele talked about meeting with staff on how to spend service money. She also announced the grant from Duke Energy presented by Chip Orben for \$10,500.

Discussion held on 17 year-old female client who wants to be a welder. Employment opportunities are limited for youth under the age of 18 who wish to enter the manufacturing field due to liability insurance costs. Jackie Hill entertained a motion to recommend to the board to increase the RO budget to raise Workman's Comp Insurance for youth WEX. Katie made the motion and Brianna seconded the motion. All members in favor.

Jackie suggested that Kristal contact her to explore potential business partners for the young female who will have a welding certification prior to turning age 18.

Michele Thompson reported that the regional JAG CDC will be held on March 15th, 2012. Michele asked the youth committee members to volunteer as judges. Youth committee members Jeff Hartz and Brianna Morse volunteered to judge at the JAG CDC event. Michele Thompson reported that a vote would need to take place on the award levels for regional CDC winners. Jeff Hartz made the motion to keep the CDC award levels at the same cost as they were last fiscal year, and Brianna Morse seconded the motion. All members in favor of keeping CDC award levels the same.

Michele Thompson requested the next board meeting be held in Columbus so workforce board members could attend the JAG CDC.

Katie Jenner made the motion for adjournment and Brianna Morse seconded the motion. All in favor Meeting adjourned at 11:05.

Monthly Report
February 28, 2013

Carry Ins

Enrollments

Total Served

7/1/12 to 2/28/2013

County of Residency	ISY	OSY	ISY	OSY	Total
Bartholomew	4	2	1	9	16
Dearborn	4	2	0	2	8
Decatur	14	8	2	3	27
Franklin	0	4	1	0	5
Jackson	22	0	27	0	49
Jefferson	23	0	10	0	33
Jennings	7	2	1	11	21
Ohio	1	0	0	2	3
Ripley	7	0	2	1	10
Switzerland	0	0	1	2	3
Total	82	18	45	30	175

Exits

County	7/1/12 to 2/28/2013		Entered Employment		Post Secondary		Other exits	
	Total Exits All Youth	ISY	OSY	ISY	OSY	All Youth	All Youth	
Bartholomew	4	1	0	1	0	3	3	
Dearborn	3	1	0	1	0	2	2	
Decatur	6	1	1	1	0	4	4	
Franklin	2	0	1	0	0	1	1	
Jackson	6	0	0	0	3	3	3	
Jefferson	5	0	0	0	2	3	3	
Jennings	2	0	0	0	0	2	2	
Ohio	0	0	0	0	0	0	0	
Ripley	3	2	0	0	0	1	1	
Switzerland	0	0	0	0	0	0	0	
Total	31	5	2	5	5	19	19	

COMMON YOUTH MEASURES

Report Quarter End Date 12/31/12 -FINAL

Processing Date: February 26, 2012

Placement in Education/Employment					
Region	Goal	90% Goal	80% Goal	4th Quarter 2012	4 Quarter Cumulative
Region 1	60.0	54.0	48.0	66.2	61.0
Region 2	60.0	54.0	48.0	58.5	49.6
Region 3	60.0	54.0	48.0	40.0	49.0
Region 4	60.0	54.0	48.0	76.7	85.0
Region 5	60.0	54.0	48.0	82.6	62.3
Region 6	60.0	54.0	48.0	71.4	65.5
Region 7	60.0	54.0	48.0	100.0	63.8
Region 8	60.0	54.0	48.0	83.3	74.1
Region 9	60.0	54.0	48.0	87.1	76.2
Region 10	60.0	54.0	48.0	70.0	63.8
Region 11	60.0	54.0	48.0	72.7	71.7
Region 12	60.0	54.0	48.0	68.0	62.2
Statewide	60.0	54.0	48.0	70.9	61.6

Attain Degree or Certificate					
Region	Goal	90% Goal	80% Goal	4th Quarter 2012	4 Quarter Cumulative
Region 1	53.0	52.2	46.4	39.6	52.5
Region 2	53.0	52.2	46.4	50.0	42.2
Region 3	53.0	52.2	46.4	12.3	50.4
Region 4	53.0	52.2	46.4	71.4	85.8
Region 5	53.0	52.2	46.4	66.7	67.8
Region 6	53.0	52.2	46.4	73.0	69.6
Region 7	53.0	52.2	46.4	100.0	52.3
Region 8	53.0	52.2	46.4	38.3	59.2
Region 9	53.0	52.2	46.4	61.1	58.9
Region 10	53.0	52.2	46.4	50.0	58.3
Region 11	53.0	52.2	46.4	64.3	74.8
Region 12	53.0	52.2	46.4	60.0	59.7
Statewide	53.0	52.2	46.4	58.9	57.7

Literacy / Numeracy Gains					
Region	Goal	90% Goal	80% Goal	4th Quarter 2012	4 Quarter Cumulative
Region 1	35.0	31.5	28.0	19.0	50.0
Region 2	35.0	31.5	28.0	0.0	17.4
Region 3	35.0	31.5	28.0	0.0	23.5
Region 4	35.0	31.5	28.0	73.3	61.5
Region 5	35.0	31.5	28.0	33.3	8.5
Region 6	35.0	31.5	28.0	30.8	35.1
Region 7	35.0	31.5	28.0	0.0	36.4
Region 8	35.0	31.5	28.0	33.3	36.4
Region 9	35.0	31.5	28.0	0.0	32.1
Region 10	35.0	31.5	28.0	0.0	22.9
Region 11	35.0	31.5	28.0	22.2	11.1
Region 12	35.0	31.5	28.0	61.6	50.4
Statewide	35.0	31.5	28.0	37.0	38.2

Met Goal
 Met 90% of Goal

Met 80% of Goal
 Did not meet Goal

School	2011-2012 Grad Rate	Non-Waiver Grad Rate	2010-2011 Grad	2009-2010 Grad	Free Lunch	Reduced Lunch	Grade 10 Enrollment	Grade 11 Enrollment
Columbus East	82.9	68.1	74.7	76.1	23.8	6.4	424	355
Columbus North	85.3	77.1	85.5	88.9	24.5	7.2	524	501
Lawrenceburg High School	93.4	80.3	94.3	95.4	24.4	6.1	138	142
South Dearborn	84.2	78.8	87.3	86.1	26.9	6.1	257	211
East Central	88.7	88.7	72.4	89.7	13.2	4.8	350	333
North Decatur	93.8	79.2	86.8	93.3	27.6	11.8	88	86
South Decatur	95.5	90.3	100	91.4	31.8	11.8	74	76
Greensburg High School	96.6	87.8	96.4	93	27	11.2	148	165
Franklin County High School	83.1	81.8	84.5	78	30.7	8.6	275	271
Warrior (Cohort) High School	89.7	81.1	88.8	72	32.5	11.5	258	262
Southwestern High School	78	67.8	76.7	83.3	39	8.9	188	95
Northwestern High School	85.6	72.3	81.7	81.7	35.6	10.3	374	325
Lehigh County High School	82.5	81.7	83.8	84.6	20.4	9.4	61	49
Switzeland County High School	186	81.6	84.2	76.9	34.2	12.3	115	103
Statesville High School	95.1	90.3	92.3	87.2	12.2	4.5	193	178
Lake-Camp High School	86.5	78.4	73.4	70.4	28.2	7.9	82	59
Seymour High School	81.7	83.2	84	81	31.7	8.4	97	83
Medora	87.5	57.9	78.9	70	44	13.8	15	16
Crothersville	80	70.6	85.3	72.3	27.3	12.9	49	39
Brownstown Central	93.8	87.8	91.8	89.9	25	6.2	151	148
Milan	83	73.1	80.8	84.3	26.7	13.2	96	106
South Ripley	82.4	81.8	86.9	81.9	35.1	8.9	107	76
Southeastern Career Center					35%		869	
Yellow-Potential JAG Schools								
Green-Criteria Vacations								

* Possible Site/ SECC

*Possible site Whitewater Technical Career Center

Enrollments	Current Enrollments	Projected Enrollments	Current Follow-Up	Increasing Enrollment Notes
Seymour	37	45	15	<p>In an effort to increase enrollments for JAG, we have begun recruiting for 2013-2014 School Year. Teachers are working closely with Student Selection Committee and utilizing 21st Century Scholars List for referrals. Our JAG outreach coordinator is assisting with promotion of JAG to students through information sessions and recruiting opportunities at career/college fairs at the schools. JAG manager works closely with administration at school to ensure JAG is being supported by the student selection committee and other key staff who promote JAG and encourage enrollments in the program. In the 2012-2013 school year several youth with barriers began eligibility process for JAG in hopes to participate, but were turned down due to being over income. The additional funding would help us serve students who face significant barriers to graduating from high school, but may not fall within WIA youth low income guidelines. Often these youth are living in families that are determined not to be self-sufficient as they make less than the 200% lower living income standard.</p>
Madison P/T	22	20	23	
New Site #1	0	45	N/A	
New Site #2	0	45	N/A	
Totals	59	155	38	

JAG Budget Region 9

Personnel	Budget
Teacher x 2	\$111,120
Outreach Coordinator	\$55,560
Admin	28,500
Operating	Budget
Training	\$ 2,500
Communications	2,200
Travel	13,000
CDC	11,250
WEX	37,500
Worker's Compensation	2,500
Laptops	1,000
Supportive Services	45,000
Supplies	3,000
Total Expenses	Budget
	\$ 313,130

Youth Services provided to the following counties: Bartholomew, Dearborn, Decatur, Franklin, Jennings, Jackson, Jefferson, Ohio, Ripley, and Switzerland.

Member Name	Title, Organization	County	Mobile Number	Appointment Term	E-mail
Jackie Hill	JCIDC	Jackson	812.528.0432	2013-2014	jackiehill@icidc.com
WB Members with special expertise in youth policies (2 seat minimum)					
Representatives of Youth Service Agencies (2 seat minimum)					
Brianna Morse	21st Century Scholars	Regional	317.617.0329	2013-2014	bmorse@learnmore.org
Jeff Hartz	EI-AHEC	All - Jackson	812.212.6675	2013-2014	jeff.hartz@eiahecc.org
Representatives from local public housing authorities (2 seat minimum)					
Parents of Eligible Youth Seeking WIA Title Assistance (2 seat minimum)					
Individuals who have experience related to youth activities (2 seat minimum)					
Others (optional)					

* Job Corps excluded- Not Required as it is not located in Region 9.

INDIANA REGION 9 WORKFORCE BOARD, INC

Balance Sheet

Jan-13

Assets

Cash in bank	\$	35,866
Prepaid expense		32,139
Accounts receivable (deferred revenue)		<u>108,663</u>

Total Assets \$ 176,668

Liabilities & Net Assets

Liabilities		
Accounts payable	\$	10,440
Accrued expenses		81,898
Accrued ITAs		<u>55,900</u>
Total Liabilities		<u>148,238</u>

Net Assets, Beginning		18,586
Excess Revenue Over (Under) Expenses		<u>9,844</u>
Total Net Assets		<u>28,430</u>

Total Liabilities and Net Assets \$ 176,668

INDIANA REGION 9 WORKFORCE BOARD, INC
Grant Breakdown and Current Standing of Remaining Funds
Through January 31, 2013
Program Year 2012

Benchmark % = 58%

Funding	Ending Date	Current Period Actual	Year to date Actual	Total Annual Allocation	Remaining Allocation	Total % used
WIA Adult PY'12	6/30/2014	\$ 77,863	\$ 174,242	\$ 796,434	\$ 622,192	22%
WIA Dislocated Worker PY'12	6/30/2014	72,718	264,947	518,362	253,415	51%
WIA Youth PY'12	6/30/2014	45,624	226,122	595,029	368,907	38%
WIA Admin PY'12	6/30/2014	18,441	118,138	212,203	94,065	56%
WIA Adult PY'11	6/30/2013	-	217,430	246,099	28,669	88%
WIA Dislocated Worker PY'11	6/30/2013	-	105,752	134,482	28,730	79%
WIA Youth PY'11	6/30/2013	-	57,782	57,782	-	100%
WIA Admin PY'11	6/30/2013	-	5,725	12,102	6,377	47%
		214,645	1,170,138	2,572,493	1,402,355	45%
Business Consultant	6/30/2013	8,826	96,742	120,000	23,258	81%
JAGCD	6/30/2014	-	3,681	3,850	170	96%
JAG	6/30/2013	2,460	5,448	15,027	9,579	36%
ABE	6/30/2013	1,212	12,603	63,609	51,006	20%
Integrated Services - PY 2012	9/30/2013	21,676	82,746.76	185,010	102,263	45%
Private funds	n/a					
Board Funds		225	882	17,923	17,041	5%
Wal-Mart Funds		-	400	1,000	600	40%
Youth Donations		-	-	413	413	0%
East Indiana AHEC		-	1,489	1,489	-	100%
Duke Energy Foundation		124	124	10,500	10,376	1%
Work One Rent	n/a	240	1,680	2,500	820	67%
Subtotal		249,409	1,375,932	2,993,814	1,617,882	46%
State Energy Sector Partnership - OJT	6/30/2013	3,629	15,206	341,303	326,097	4%
NEG OJT ARRA	9/30/2012	-	5,959	5,959	-	100%
Summer Youth Program	11/30/2012	-	14,556	14,556	-	100%
Integrated Services	9/30/2012	-	63,332	63,332	-	100%
Total Funding		\$ 253,038	\$ 1,474,985	\$ 3,418,963	\$ 1,943,978	43%

Notes:

- 1) 30% of annual allocation of WIA funding is allowed to be carried over into the next program year.
- 2) Benchmark % assumes equal spending throughout the year. Use as guide only.
- 3) New funding of \$63,776 added to PY11 WIA funds. Possible sequestration of (\$155,329) not included in above WIA annual allocation.

INDIANA REGION 9 WORKFORCE BOARD, INC

Revenue & Expense to Total Budget

Through January 31, 2013

Program Year 2012

Benchmark % = 58%

Description	Current Period Actual	Year to date Actual	Total Annual Budget	Unexpended Budget	Total % used
Grant income	\$ 252,689	\$ 1,470,410	\$ 3,385,136		
Other income	10,500	14,419	14,889		
Total Revenue	263,189	1,484,829	3,400,027		
Regional Operator	62,589	426,559	708,278	281,719	60%
Service Provider - RVR	89,578	590,424	1,157,495	567,072	51%
WIA - Direct Client Services:					
WIA Adult	32,033	62,574	67,500	4,926	93%
WIA Dislocated Worker	21,016	52,169	67,500	15,331	77%
WIA Youth	1,516	4,633	65,000	60,367	7%
JAGCD	-	3,500	3,500	-	100%
ABE	1,125	12,116	57,243	45,132	21%
SHARE Access (Four counties)	-	-	1,500	1,500	0%
Fiscal Agent	8,667	60,669	104,000	43,331	58%
RWB Expenses	1,251	17,349	58,000	40,651	30%
Regional Operations (Work One)	35,263	244,992	434,956	189,974	56%
Subtotal Expenses	253,038	1,474,985	2,724,988	1,250,003	54%
State Energy Sector Partnership OJT	-	-	292,557	292,557	0%
NEG OJT	-	-	26,037	26,037	0%
Total Regional Expenses	253,038	1,474,985	3,043,583	\$ 1,568,598	48%
Total Over/ (Under)	\$ 10,151	\$ 9,844	\$ 356,445		

Notes:

1) Benchmark % assumes equal spending throughout the year. Use as guide only.

2) Net unbudgeted/unbudgeted expenditures breakdown of funding sources below:

WIA (current year)	\$ 328,014
Private Funds (prior and current year)	28,430
Total	\$ 356,445

INDIANA REGION 9 WORKFORCE BOARD, INC

Grant Funding Narrative

WIA

Workforce Investment Act

This grant covers the three major WIA programs: Adult, Dislocated Worker and Youth.

	PY12 Allocation			PY11 Carry-In	Total WIA
	1st Qtr	2nd-4th Qtr			
Adult	\$ 43,816	\$ 752,618	\$	246,099	\$ 1,042,533
Dislocated	108,822	409,540		134,482	652,844
Youth	595,029	0		57,782	652,811
Admin	83,073	129,130		12,102	224,305
	\$ 830,740	\$ 1,291,288	\$	563,461	\$ 2,572,493

BC

Business Consultant

Provides the salary of one regional business consultants who will be responsible for linking Employers, Local Economic Development Organizations and Small Business Development Centers to the Workforce Development System.

JAGCD

Jobs for America's Graduates Career Development

This grant will provide funding for 3 students enrolled in the JAG program to continue their education at an Indiana post secondary institution.

JAG

Jobs for America's Graduates

This grant will allow for support staff for the JAG program

ABE

Adult Basic Education

This grant will provide funds for GED+ vouchers to eligible adult and youth participants who are co-enrolled.

IS

Integrated Services Contract (IS)

This contract provides for the mutual reimbursement of integration expenses charged between the State and the Board. This contract encompasses the provision of services in the Wagner-Peyser Act as well as the coordination of programs with unemployment and training for Veterans and Unemployment Insurance programs operated by the State.

PRIVATE FUNDS

Private Funds

These are funds received from private corporations.

WORK ONE RENT

Work One Rent

This is rent received from tenants that lease space out of the Work One locations.

STATE ENERGY
SECTOR PARTNERSHIP

On-the-Job-Training

This grant provides On-the-Job-Training in sectors that produce energy efficient products and components or advance drive train vehicles.

OJT-NEG

On-The-Job Training

Provides reimbursement to employers of up to 50% for on-the-job training for eligible dislocated workers. The grant also allows for core services, intensive services, case management and employer outreach as well as administrative expenses.

SUMMER YOUTH PROGRAM

This grant will provide funds to assist the grantee in providing services to eligible participants associated with the Summer Youth Employment Program. The grant allows for \$50 in Supportive Services per participant.