

**Minutes**  
**Southeast Indiana Workforce Investment Board**  
**Meeting**  
**May 19, 2015**

**10:00am – 12:00pm**  
**Versailles Career Center**  
**901 US-50, Versailles IN 47042**

**Attendees:** Beth Pattison, Mark Cash, Jennifer McCalvin, Dennis Wimer, Chip Orben, Carla Crowe, Gary Norman, Nancy Monroe, Laura Welborn, Chris Lowery, Patti Yount, Carla Enzinger, Mike Busch, Amy Gosney, Scott Hubbard, Art Little, Melanie Douglas, Kurt Kegerreis, Margo Olsen, Lissa Griffin, Richard Sewell, Teresa Randall

**I. Approval of Minutes**

A motion to approve minutes from previous meeting was made by Chip Orben and seconded by Patti Yount. Motion approved.

**II. Budget**

Carla Crowe presented the budget report, and noted that they were still waiting on allocations from DWD for PY15.

Overall spending benchmarks are on track and there are no issues. There were a few updates on funding however. There was \$90,000 in additional allocations to Work Indiana funds. There was also a transfer of \$30,000 to Dislocated Worker from Adult for Direct Client services. JAG has also been extended to 2016 and DEI will be extended an additional six months. Also Ticket-to-Work funds have begun to roll in, as those accumulate there will need to be discussion on how to apply those funds by the Board.

A motion to approve the budget was made by Scott Hubbard and seconded by Chip Orben.

**Anticipated PY15 Funding Levels**

Denis Wimer made an announcement that the state received an 8.5% reduction in WIA Adult and a 21.4% reduction in Dislocated Worker, however specific allocation amounts are not yet available.

Even though the budget amounts are not yet available for PY15, Carla Crowe did make a mention of carry over funds into PY15, currently the benchmark is set at 15% but anticipated 20-26% will be carried over. The preliminary federal figures have come down with budget cuts in the amounts of 9% to Adult, 9% to Youth and over 20% to Dislocated Worker funds.

Discussions have already started with leadership on how to accommodate the budget reductions and how to fill the gaps.

As those discussions continue a draft budget will need to be formed, a motion to approve the Executive Committee having the ability to approve the draft budget was made by Chris Lowery and seconded by Mike Busch.

The invite is available for any Board member or Local Elected Official to be a part of that discussion once the numbers are received.

### **III. Eco15 & Works Council Update**

Kurt Kegerreis and Chris Lowery gave an update on the joint meetings that have been taking place between the Eco15 group, AHEC, Works Council and the Board leadership. There will be a larger group meeting being held on May 26<sup>th</sup> at the Batesville Ivy Tech Campus which is open for any Board members to join. The partnership is wanting to engage all of the opportunities that present themselves to leverage resources and funds and continue to head in the same direction without losing the individual identities and priorities of the groups. This is a very positive movement & provides considerable opportunity for progress. The groups are very optimistic and motivated to provide the partnership momentum to continue working together on common goals.

#### **Board Membership**

There will be a need to re-appoint board members according to new WIOA structure, however no large changes have occurred as the size requirements of the board was reduced. During the upcoming Full Board meeting it was recommended that there be time set aside for present members to update the Conflict of Interest Statements so it decreases the amount of follow-up paperwork being needed in order to meet the end of June deadline to get the documents submitted.

### **IV. DWD Update**

Dennis Wimer announced that he will be resigning from the Board and will be replaced by Chad Carter with the DWD. As an update to the expansion of the WIB's role under WIOA, it was stated the at the goal and mission of the Board will not change, WIOA has formalized the direction that the Board was already headed with partnerships and working towards common goals which has provided positive feedback for the Board and Region 9.

Patti Yount recommended that with all of the transitions taking place there will be additional meetings, the Executive Committee can become a Transition Board to approve policy updates, Bylaws and budget decisions. The Board members and Local Elected Officials are welcome to join the Transition meetings to maintain complete transparency and the direction of the Board. Lauren Welborn made a motion to approve the Transition Board and Beth Pattison seconded the motion.

## V. WIOA Implementation Update

### Bylaws

The Bylaws have been updated with WIOA language, not many changes needed to be made however there were some items for review by the Board.

#### 1) Page 2 Section 6

Attendance to board meetings can be by any means necessary, whether this be voting by email or conferencing in shall remain in the Bylaws as an option for Board members to maintain participation with the board but also flexibility.

#### 2) Page 3 Section 7

There will be no proxy voting allowed for Board members. It is important due to the interests and goals of the Board that voting remains for members only. However the Local Elected Officials will maintain the ability to have a proxy vote.

#### 3) Page 5 Section 2

There is value in having a Youth Council although it is not required under WIOA which gives the Board more leeway to have individuals on the Youth Council who express strong a strong interest with the goals. Although, by keeping the Youth Council as a part of the Bylaws, there is a requirement to have a Board member as the Chair. Under WIOA. It states that any standing committee the Board has will have be chaired by a Board member.

It was suggested by Scott Hubbard to remove the Youth Council from the Bylaws and make it a policy to maintain flexibility and the most qualified individuals serving on the Youth Council without restrictions or without having to readdress the structure of the Bylaws.

Patti Yount made a motion to remove section 2 on page 5 under committees, and make the Youth Council a policy instead of a part of the Bylaws. This motion was seconded by Chip Orben.

#### 4) Term limits

The terms shall remain set at three years, it should be noted that this is voluntary and not obligatory. It is also planned that everyone currently on the Board will be the three year term as on July 1, 2015. Under WIOA all of the current members can be grandfathered in without having to go through the process of reappointing everyone.

#### 5) Officers may hold more than one office.

There is no foreseen problems with that statement. It was agreed that current officers will remain in place.

A motion to approve this was made by Chris Lowery and seconded by Mike Busch.

As a note, conflict of interest statements will need to be obtained from all Board members.

It was requested that any feedback, questions or concerns be provided by the end of May. The Bylaws will be readdressed and potentially approved at the next Executive Committee meeting in June.

### **Local Elected Official Agreement**

There will be a Local Elected Official Agreement after this meeting where a new agreement will be proposed and hopefully all of the LEO signatures will be secured on this agreement. Even with all of the changes in WIOA and potential office changes the interest is still high among the LEO's and there is anticipation to keep them well informed of the goals and progress of the Board.

### **VI. Program Updates**

A JAG potentially will be present at the next Full Board meeting in July, to discuss with the Board their experiences and personal impact with the JAG program.

A monthly email newsletter has been started for Region 9 to keep everyone informed of updates and events in between meetings, it is encouraged for anyone to share their feedback about the newsletter as well.

The Clearinghouse is moving forward and it is expected to have a move in date very soon, when this is available the Board will be updated.

### **VII. Adjourn**