

**Meeting Minutes**  
**Southeast Indiana Workforce Investment Board**

Osgood Town Hall  
147 West Ripley Street

Osgood IN 47037

**May 20th, 2014**

**10:00am - 12:00pm**

**WIB Members present:** Patti Yount, Scott Hubbard, Dennis Wimer, Commissioner Cash, Nancy Monroe, Mike Busch, Mark Graver, Amy Gosney, Carla Enzinger, Robin Hilber, and Beth Pattison, Mr. Kegerreis

**Other Attendees:** Commissioner Sanders, Ron Timms as proxy representing the Ohio County Commissioners, North Vernon Mayor Harold Campbell, and Dearborn Commissioner Art Little

Chair Yount called to order at 10:00 am and stated a quorum was present.

**Approval of April Meeting Minutes**

Carla Crowe and Carla Enzinger requested their whole last name be put in minutes.

Mike Busch made the motion to approve the minutes, Commissioner Cash seconded, approved.

**Executive Committee report**

DWD will be doing monitoring during the first week in June. They will look at budgets, Clearinghouse report, and required paperwork for a local plan with Workforce Development. Opening of the Clearinghouse and an open house at Greensburg was discussed. Noted there is a new Mayor in Rising Sun and noted the LEO change in our region.

**Youth Committee**

Mr. Kegerreis said the first meeting was completed and laid groundwork for JAG program expansion possibilities. iGrad in Bartholomew County is doing comparable work and will have a meeting with JAG and iGrad groups to collaborate. The next Youth council Meeting is on May 28<sup>th</sup> in North Vernon at 10am - 12pm. Anyone interested in joining is welcome. We are also looking for board members that might be interested in joining the Youth Council.

Carla Enzinger was added to youth council membership.

Chair Yount recognized Commissioner Sanders and thanked him for attending and acknowledged Grace Powers, Pat Wilkins, and Bill Lange of National Able. Dennis Wimer thanked them for being here.

**Update on Eco 15**

Robin Hilber is working on a STEM seamless pathway for labor force entry. She is willing to continue presentation for business to School to work, internships pipeline with open houses in 7<sup>th</sup> & 8<sup>th</sup> grade in an attempt to capture parents to help influence children early.

Carla Enzinger discussed a new partnership with Ivy Tech to get high school credits and internships with business. High school students not only get credits, but actually do the job and it is free for the students. Students are one quarter short of an Associate's Degree when they graduate high school. Chair Yount is encouraged about the direction the Youth Council is taking. She wants to take programs to all 10 counties and continue to put money where it does the most good.

Director Hilber provided an update on the Lumina Grant, including getting access to Indiana National College Network, shared data agreements, and received a \$65,000 grant through Region 9 Works Council to receive understanding and awareness of technical pathways. They sent in a charge to have 100% high school graduation with certifications and marketing plan for 50% post-secondary graduation. They are working with Conexus Indiana to get key partners for higher technologies in our high schools

Chair Yount was appointed to the Conexus Southeast Committee. She recommended John Burnett and Steve Mackey from Cummins to be on the Indiana Jobs Council. Indiana. Our region is fortunate to have Congressman Messer, who asked to be put on workforce committee in congress, and Senator Donnelly supporting initiatives with Workforce and Veterans. Chair Yount suggested that our Workforce Investment Board initiate an Oct or Nov Workforce Summit gathering of all partners. Senator Donnelly agreed to be keynote speaker and wants to gather the Governor, Cummins, partners, elected officials, chambers, economic development, and all of business and industry to come together for a luncheon. It will be good for them to see what we are doing, our initiatives, and hear from them what else we can do. Mr. Kegerreis will take the lead.

### **DWD Update**

Commissioner Sanders thanked Mr. Kegerreis and Chair Yount for the invitation. He worked in the private sector, ran a company in Chicago, and commuted from Zionsville for years when their parent company moved to Spokane Washington. They cut employees and he had a quick introduction to workforce development. He began his government work in 2005 with Governor Daniels and worked with the BMV for two years and moved into Workforce Development. He can share experience with youth and has a passion to see that people are educated. He wishes that workforce agencies didn't have to exist, but doesn't think that will happen with most of our workforce because of education structure and the lack of education in our workforce. He presented Initiatives in 2013-14, including Jobs for Hoosiers, fraud prevention, Adult Basic Ed, WorkINdiana, Indiana JAG Expansion.

Chair Yount said the ECO 15 initiative started already had relationship with the 33 high schools where we want to add JAG. JAG is more challenging in rural areas. Commissioner Sanders said piloting programs where we have a specialist going between high schools to reach out and help those students.

Chair Yount described history of Dream it Do It as an example of expanding services. The Region needs more funding than just the WIA contribution working together to really grow the region as a whole. Commissioner Sanders stressed using WIA, ECO15, and Lilly Dollars to increase education. A job in the region is better than no job in the region. Chair Yount wants to develop relationship knock on that door again and really leverage as many dollars to our region as possible Indiana Governor Pence supports JAG program and on national board.

Chair Yount looking at targeting Veterans in Indiana because their unemployment rate is higher. We have Atterbury and Muscatatuck and the National Guard coming back from serving. Mike Busch said JAG has good cost per student and looks to be very good program, should be continued effort to get money to continue pretty remarkable results. We need to help them understand they need to finish. That takes one on one follow-up to keep them involved.

## **Financial Report/Approval of the Budget**

### **PY13 Updates**

Financial report and budget review was given by Carla Crowe and Jackie Zangrilli. Budget Worksheet and WIB Expense Budget handouts were presented. All budgets were on track, additional funding requests were funded, and there will be some carry over to next year. Total Direct Client Expenditures through April for the region are about \$355,000 that is 19% of funding for services and 15% of our total expenditures. RVR is expected to come in a little under projections and the funds will be used in the coming year.

Chair Yount said the goal of board was to increase direct client expenditure. We have seen a turnaround in less than a year in the amount of workforce development increase by cutting administration cost and getting training to the people we need it to go to. Chair Yount state that the Region has come a long way through a Greensburg office move, government shutdown, audits, and feels when putting everything together we have done extremely well.

Commissioner Cash thanked Jackie Zangrilli and Carla Crowe their work. Chair Yount mentioned the Greensburg move in December to Greensburg Learning Center, activity in Greensburg has increased and they continued work so clients did not see anything of transition. She can't thank everyone enough that worked on this to meet these targets. Goal to increase client service has been met and moving forward.

Motion was made by Mike Busch and seconded by Robin Hilber to accept the financial report, with an additional \$35,000 of unobligated funds moved to direct client services, a line item budget reallocation for National Able with \$10,000 salary and benefits going for travel and professional training. Commissioner Cash commented it is great that we are moving money around to help people. Motion passed.

### **PY14 Budgets**

Budget Worksheet was presented at a high level. Board cost are detailed in back of report along with audit, two board members to NAWB conference next year, and board retreat will be replaced with board summit.

Chair Yount shared our goal is to have 15% of WIA not obligated and carry over any amounts that do not get spent and want 30% of unspent funds and still have money to operate in next budget year.

WIA adult looks over obligated but there are other funds to adjust allocations and there are no concerns as this is historical and will stay in compliance with our obligations.

Mike Busch said he can see a shift away from Administrative Services to Direct Client Services.

Chair Yount said one of the reasons to contract with National Able and RVR is getting services opposed to hiring individuals full time and paying benefits. Workforce summit goal is to raise enough money to take care of board expenses and not rely on WIA dollars.

Corporations will want to invest when we can show tremendous value in our region. It was not by accident Cummins gave us \$50,000 initiate of "Dream it Do it" and we want to get back to people investing in this board to take care of expenses. Chair Yount stressed that no funding source will be able to fund everything.

Mike Busch made the motion to approve the budget, Beth Pattison and Robin Hilber seconded. Motion carried.

Commissioner Sanders said the budget looks a lot different and board is moving forward in the right direction. Mayor Campbell said the board is moving in right direction. Commissioner Cash said we are putting more money in direct client services, right on track, and look forward to more money in direct client services.

### **Youth Contract**

RVR stay on for additional year as vendor to Youth Contract. RVR doing such good job on youth and 3 or 4 other vendors did not respond to Youth part. Board to extend contract for Youth until June 30, 2015 and will again do RFP process next spring.

Scott Hubbard made a motion to extend youth contract to RVR for 1 year, Carla Enzinger seconded, and motion passed. Commissioner Cash abstained.

### **Fiscal Agent Contract**

Crowe has not had an increase for 3 years – Exec board entertained this and decided it is not the time to change and wants another year to keep where we are.

Motion was made by Amy Gosney to extend the Fiscal Agent Contract to June 30, 2015, Carla Enzinger seconded. Commissioner Cash they have done a good job and we should keep them. Commissioner Dearborn, North Vernon agreed. All in favor, and motion passed.

### **Clearinghouse discussion**

A potential move to the Clearinghouse was discussed WIB has been working diligently keeping in mind questions: makes sense, is it cost neutral or below, and there are added value in of the Clearinghouse. This move is different than Greensburg. Madison WorkOne is full service and DWD will come into play as part of WorkOne. Need to decide where the options are and make a decision to stay or move, then DWD will discuss with workforce development.

Mr. Kegerreis gave presentation of due diligence for the Clearinghouse. He said many discussions are needed with DWD as questions arise. The Madison office is not receiving enough foot traffic to justify their current space. He highlighted pros and cons of the current space vs Clearinghouse. They are currently in a free standing building with no services next to

it. The Clearinghouse has partnerships in building and community buy-in is strong plus. Concerns regarding the Clearinghouse are parking, amount of space, and accessibility due to lack elevators. Rent costs at the Clearinghouse would be lower. We have enough info to proceed with discussion with DWD.

Dennis Wimer mentioned we will share common space in the Clearinghouse and that will increase our usable area. Molly mentioned the Clearinghouse partners are Jefferson County Corrections, Domestic Violence, Centerstone, Life Spring, and a regional Food Pantry supported by sixteen churches. Chair Yount said the board discussed and needs to move forward and work with workforce development.

Dennis Wimer, Workforce Development and a good portion of state staff will look at infrastructure costs conversation and how that fits into state budget to determine how much expense could be paid by region and state if a move is possible. Chair Yount remarked the Lawrenceburg move downtown across from Ivy Tech was helped by the Casino and SEIWIB and State did not have expense for that move. This move is not going to be cheap.

Nancy Monroe mentioned Stephanie Frondorf may have concerns about accessibility of doors and how to get to and from the bottom floor of the Clearinghouse. Stephanie Frondorf is working on grants for doors and signage for the Clearinghouse to come out of WIA grant money.

Amy Gosney made a motion, Robin Hilber seconded, and motion passed to move Madison WorkOne to the Clearinghouse building subject to conversation with Department of Workforce Development. Commissioner Cash, Dennis Wimer, and Beth Pattison abstained.

### **Executive Staff Report**

Mr. Kegerreis introduced Grace Powers, and Patricia Wilkins who were visiting from Able's Headquarters in Chicago. Grace Powers said she is glad to be here, a privilege to be part of this organization, and honored to have the opportunity.

### **Proposed PY14 Meeting Calendar**

Mr. Kegerreis gave results of the Meeting Schedules survey included on the last page of packet. The Survey polled everyone and they picked the same schedule we currently have, but we will occasional move the meetings to different parts of the region.

Motion to accept the Full Board Meeting Schedule was made by Dennis Wimer, and Seconded by Commissioner Cash. Motion Passed. Chair Yount did not vote. Meetings will continue to be held on Tuesdays from 10am – 12pm.

Dennis Wimer made a motion and Mike Busch seconded that the meetings will only meet where we can get the room free and will be split the location of the meeting between Osgood Town Hall and other locations. Motion passed. One of the next meetings will be held in Greensburg to see improvements there.

### **Local Plan**

Mr. Kegerreis said the PY14 State Plan is a modification to last year's plan with only a few things different. PY 14 budget is due on 23<sup>rd</sup> and will be made open to public for 30 days.

We have applied for HVRP Homeless Veterans Grant to help Homeless Veterans in our region. This is a very competitive grant but a logical thing to pursue. National Able has done this in Illinois. Chair Yount made us aware there is no cost to the board and once granted will add more money to expand services.

Richard Sewell was at Cummins last week and felt like he really connected with them and is making sure we are meeting their hiring needs. Kathy Clayton wants to apply money to exploring Ready to Work to see if it is a logical match for us. Kathy is looking to see if full service WIB has the ability to apply on own as opposed to the state.

### **Service Provider Report**

National Able has a call center and we have opportunity to do a WIA Clients Survey. Will see what is working and not working by monitoring yearly, in late spring or early summer. Dennis Wimer asked Mr. Kegerreis to confer with Michelle Marshall from DWD.

Mr. Kegerreis and Margo Olsen wanted to be sure Lissa Griffin got acknowledgement of making WorkINDiana funding successful.

Margo Olsen presented WorkINDiana programs enrollments, JAG status, Business Service highlights and success stories, Track one placement by county reports. WorkINDiana has \$81,000 to go into Sept and carry over. Year ends Sept 30 and New Year will carry July 1<sup>st</sup> and on. Bottom chart shows where we are with benchmark. Jackie Zangrilli stated there is additional \$30,000 for adult funding to take care of rest of the year. Stephanie's transition to National Able from RVR is going very well.

Success stories: There is a Jefferson County client working and going to school making \$8.30 hour that participated in Job fair at Ivy Tech. Client was hired day shift and continues Business Admin Studies. Lisa, a single parent and making ends meet, became pregnant has completed Adult Education, received High School equivalent, and CAN training will be complete end of month, was employed as CAN and thanked WorkOne for making life changes.

Krystal gave a Youth Summary showing good success with work activities for our clients. Students are Workforce Investment training, adult education, high school equivalent, participates in work experience, and job shadowing. Chair Yount thanked RVR for their work.

### **Other Business**

Mike Busch thanked Lissa Griffith for resume work and commented that resumes have changed into personal marketing brochures.

### **Adjourn:**

Motion to adjourn was made by Commissioner Cash, seconded by Chair Yount. The meeting was adjourned.