

## MINUTES

### SOUTHEAST INDIANA WORKFORCE INVESTMENT BOARD

Osgood Town Hall

147 West Ripley Street

Osgood IN 47037

November 19<sup>th</sup>, 2013

10:00am - 12:00pm

**WIB Members Present:** Scott Hubbard, Patti Yount, Carla Enzinger, Jerry Vollmer, Ynez Taylor, Amy Gosney, John Hogan, Robin Hilber, Mike Busch, Gary Norman, Mark Cash, Dennis Wimer, Beth Pattison, and Nancy Monroe.

#### **Approval of October Meeting Minutes**

Commissioner Cash moved to approve the October WIB meeting minutes and Director Vollmer seconded. All were in favor. Motion passed.

#### **Executive Committee Report**

Chair Yount reported that the Executive Committee had met the previous Thursday and had several items needing full Board approval. The Executive Committee recommends that the Disability Employment Initiative (DEI) program staffing be transferred to Able employment from RVR. RVR was very helpful in the transition to place Stephanie Frondorf on their payroll. Director Wimer moved and Director Pattison seconded the motion. Motion approved.

Chair Yount then reported that the Jackson County Foundation has requested that the Southeast Indiana Workforce Board become a site for financial assistance to adult students with a short term financial issue. Supportive services, ie transportation assistance, book purchases, etc can be able to provided to complete an educational or job preparation program. The proposed contract will be for a total of \$10,000 for two years, \$5000 for each year. Director Busch moved and Director Enzinger seconded to accept the Foundations contract. Motion approved.

Chair Yount next reported that the independent audit of program year 2012 has been started and no major issues have been brought up yet. Audit should be completed by the end of December with a final report in February, 2014.

### **Financial Report/Approval of the Budget**

Jackie Zangrilli and Carla Crowe from Crowe Horwath reported on current status of expenditures and budget adjustments needed. They stated that \$65,000 of Adult funding will be transferred to the Dislocated Worker funding for PY 12. Funds had been transferred Dislocated Worker funds to Adults last year and some of it needs to be transferred back for the year end report. Mr. Kegerreis discussed the fact that IT was not addressed in either RVR or Able's budget. After discussing the matter with the EC and RVR, Able requested that the board increases RVR's contract by \$7000 to cover expenses for IT support for the region. Director Monroe moved and Director Busch seconded a motion to approve a \$7000 increase in the RVR contract. Mark Cash abstained. Motion carried.

### **WIB Retreat Update**

Mr. Kegerreis stated that 2 bidders had submitted proposals to facilitate the WIB board retreat. The lower bidder was Ms.Kozumplik who has done similar retreats for other WIB boards throughout the nation. Her bid was for \$2500 while the second bid was submitted for \$5000. She was not available in December but can do it on January 21, 2014. The proposed location is Vevay because of their advanced technology in the meeting room. A motion was made by Director Hubbard and seconded by Director Enzinger to accept the proposal from Ms.Kozumplik and have the retreat on January 21, 2014. Motion was approved.

### **Services to Veterans**

Chair Yount reported that one of the discussion items at the Executive Committee meeting was how to increase the number served and services to our Veteran population. On Veteran Day, there was a very good article in the Louisville Journal on some of the initiatives in other regions to increase the employment rates for our Veterans. Director Wimer stated that the Veteran services are all WorkOne offices priority. Director Hogan stated that Ivy Tech Community college has Veteran services as one of their primary initiatives also. Chair Yount reported that many of the City and County utilities, like water treatment, will need many new workers due to the forth coming retirement of many highly trained workers. Opportunities in the advanced manufacturing area are also growing quickly right now and will for many years to come. We need to celebrate those employers who made hiring of our Veterans a company priority.

### **Greensburg Office Location Update**

Mr. Kegerreis provided the board with updated information on options for the Greensburg office. It gives the board four options for the new office and a comparison between the four locations on the costs and lease terms. The lease for the space at Greensburg Learning Center is the most flexible and gives the board the option of changing location if the location does not work out. Plus it gives us up to \$6000 allowance for building improvements. Director Hogan moved to authorize the signing of the lease agreement, seconded by Director Hilber seconded the motion. Motion passed.

### **Executive Staff Transition**

Mr. Kegerreis introduced Richard Sewell as the recently hired Operation Manager. Mr. Sewell introduced himself and told of his 25 years of experience with the Workforce Development program and private companies he has owned. Mr. Kegerreis then updated the board on the Quality Assurance/Administrative position and hiring process. Seven interviews have been conducted and hope to have a candidate selected soon.

#### **Service Provider Update**

Ms. Margo Olson was introduced and she reported on the service numbers and programs that they are providing. She distributed several handouts on program numbers and successes.

#### **JAG Overview**

Ms. Kristal Biehle was the next presenter and gave the board an update on the Region 9 JAG youth Program. There are currently 4 schools in our area that have a JAG program in their school. She went over the eligibility requirements, program elements and performance goals.

#### **Other Business**

There were no other items of business.

#### **Adjourn**

Motion was made by Commissioner Cash to adjourn the meeting, seconded by Director Hubbard. Motion was approved and meeting was adjourned at 12:10.