

**Minutes of Meeting
Of the Indiana Region 9
Workforce Board**

**The Reservation
1001 North Warpath
Milan, IN
February 18, 2011**

I. Welcome and Introductions

The meeting was called to order at 10:04 a.m. by Chair Beth Blasdel.

Board Members Present: Beth Blasdel, Rick Bryant, Gary Norman, Gary Gombita, Marty Hon, Peter Chu, Katie Jenner, Chip Orben, John Burnett, Phil Harsh, Scott Hubbard.

Quorum Present

After calling the meeting to order, Chair Blasdel welcomed guests Greg Vollmer, DWD Deputy Commissioner of Field Operations and Roy Vanderford with Thomas P. Miller and Associates.

II. Discussion / Approval of Prior Meeting's Minutes

The minutes from the November 18, 2010 meeting were reviewed. Chair Blasdel requested a motion to approve the prior minutes. Director Hubbard motioned to accept the minutes. Director Chu seconded the motion. The minutes were approved unanimously.

III. Financial Report/Carla Crowe

Carla Crowe presented financials. WIA has a slightly higher expenditure and it was discussed with the Service Provider on what was needed. The Service Provider has provided information and a request will be made to DWD to transfer funds from Dislocated Adult. That will impact WIA Dislocated Worker, but it will also bring the expenditure rate up. OJT is still at a small percentage, but employers have not been paid yet. SoInBiz money will not carry over. It will go back to the Office of Rural Affairs since the grant has ended. Director Burnett questioned why the money is going back. Chair Blasdel explained that the grant ended in October and no further invoices came in. Bart Brown added SoInBiz came in under budget. Chair Blasdel requested a motion to accept the financials. Director Hubbard motioned to accept the financials as presented. Director Hon seconded the motion. Motion carried.

IV. Alliance with Cincinnati and Northern Kentucky WIBS/Roy Vanderford

Roy Vanderford gave an overview of how the Workforce Boards of the Cincinnati area got started. He shared the Employers First Regional Workforce Consortium Stakeholder Interview Report and a Commuting Trends report based on Indiana IT-40 Returns for Tax Year 2008. Greg Vollmer was curious what the benefit would be for Region 9 counties. Mr. Vanderford explained there is a strong pull from our counties to work in the Cincinnati area. Director Hon

questioned if DWD would be okay with this alliance. Mr. Vollmer sounded confident DWD would be. Mr. Vanderford spoke of the obligations Region 9 board may have with the council that will be set up. Director Burnett asked if there has been a SWAT analysis done on the Youngstown, Ohio group and if so, if that information can be shared. Chair Blasdel asked how Youngstown continued their funding. Mr. Vanderford stated that from the base of their RIG Grant they were able to acquire a WalMart grant. Director Hubbard questioned if this would only impact the bordering communities or if it would be spread throughout the region. Bart Brown stated if the grant is targeted it would have to stay within the boundaries, but we will always look at grants first that will benefit all ten counties. Mr. Brown explained that before the governor responds, he will want to hear from the board. Director Norman noted his support and stated it gives the region more ties, and makes us bigger and stronger. Director Hon asked if there was a reason the board couldn't decide today to move things forward. Director Burnett also wants to move forward with it in the form of a Resolution. The board made a motion to have a Resolution prepared for the Alliance with Cincinnati and Northern Kentucky WIBs. Director Hubbard made a motion to accept. Director Orben seconded the motion. Motion passed.

V. Resolutions

2011-1 Veterans' Priority of Service Policy

Connie Berry explained this policy is to provide better guidance to our Service Provider and staff for treatment of Veterans in our WorkOnes. Chair Blasdel made a motion to approve Resolution 2011-1. Director Hon motioned to accept Resolution 2011-1. Director Norman seconded the motion. Motion passed.

2011-2 Priority of Service Policy

Bart Brown explained this Resolution was an idea from one of the Vet Reps. This policy sets aside 10% from training funds each year for Veterans. The Law says preference must be given to Veterans and their spouses. This will help track that they are receiving priority service. When the Direct Client Services budget is developed, we would like to take out 10%. On our Financial Statement an entry will be listed as Veteran's Training/Priority of Service. If for some reason 75% of the grant has been expended, and there is money that has not been used, it will be at the board's discretion to put all or some back into the general fund. Director Bryant asked if there is any money that can be accessed down the road to be used towards Veterans. Mr. Brown stated we are always looking for grants and that this Resolution would not stop us from continuing to look. Chair Blasdel made a motion to approve Resolution 2011-2. Director Hon made a motion to accept Resolution 2011-2. Director Harsh seconded the motion. Motion passed.

2011-3 Funds Transfer Request

This Resolution requests transfer of \$200,000 from Dislocated Worker funds into Adult funds within the WIA Program funds allocation. Bart Brown explained that Adult always gets spend faster than Dislocated Worker. This transfer of funds would help the RO and RVR ensure all the money gets spent. Lissa Griffin gave a brief description of what a Dislocated Worker is. Director Hon asked if it was necessary to transfer the funds. Chair Blasdel explained that at the level we are spending right now, there will be a \$200,000 deficit. Director Orben wanted to know since this seems to be a continual problem if the budget needs adjusted for 2012. Greg

Vollmer explained the State disperses funds in various sections and makes it challenging. Mr. Vollmer suggested since the tendency is there to use the easy funds first, to use Dislocated as much as possible first, then there won't be so much shifting. Director Hubbard made a motion to approve Resolution 2011-3. Director Hon seconded. Motion passed.

2011-4 Regional Operator and Service Provider Budget Amendments

Bart Brown explained that due to tasking RVR more on OJT and TAAs, RVR is spending more than anticipated. The Resolution seeks to increase RVR's budget. Chair Blasdel requested a motion to approve Resolution 2011-4. Director Hon made a motion to accept Resolution 2011-4. Director Gombita seconded the motion. Motion passed.

VI. RO/Service Provider Report

RO Report

Bart Brown invited Greg Vollmer to report on the latest SWIC meeting.

Mr. Brown reported on Dashboard and noted the unemployment rate is going down. He is seeing more success stories out of the WorkOnes.

Mr. Brown shared the results of our State Monitoring. The findings were with operational things in Human Resources and Conflict of Interest Policies. The findings were consistent with the findings in other regions. The official results will be shared with the board as soon as they are available.

Mr. Brown announced that Mark Bryson has taken a new job.

Continuing Partnership with Domestic Violence Agencies

Bart Brown reports that the grant given to JCCDV Council is paying off. Mr. Brown would like to continue it and requested to the board to do an RFP for next year.

2012 Board plan to SWIC

Alison Cole went over the contents and components of the 2012 Board plan to SWIC. Director Burnett asked if the statistics she reported on were from the 2010 Census. Ms. Cole stated the statistics are from 2005. Ms. Cole stressed that next month we need to have in a policy what the top demanding jobs are.

VII. EcO15/DIDI

Director Burnett, Director Harsh, and Stephanie Weber of EcO15 have volunteered to convene and talk about the continuation of the DIDI Champions. Director Burnett noted that for what little money DIDI Champions have, they are doing an unbelievable job. The meeting will take place March 7th at 10:00 a.m. at the Ripley Community Office in Batesville.

VIII. Committee Reports

Youth

Michele Bowman gave an update on the Youth Committee. They didn't meet in February due to inclement weather. Shanell Clayton has been hired as JAG Outreach Coordinator. Travis Decker has recruited 28 students. Switzerland County Schools have contacted us to ask for our assistance. Ms. Bowman reported in regards to the RFP for WIA Youth Services and programs, Bart Brown sent out dates to the Youth Committee hoping to issue a RFP on February 25th with the letter of intent due on March 11th. Proposals are due on March 25th. The board approved the date of the release of the RFP.

Economic Development Committee

Director Norman reported they have not had a chance to meet. Kirk Kuhn assured the board they will get next meeting dates sent to members immediately. Chair Blasdel asked if OJT is now seeing a lot of activity. Director Norman assured that it was.

Performance Measures Committee

Chair Blasdel noted the Performance Committee has not had a chance to meet. At next meeting the Board Plan to SWIC will need to be discussed.

IX. Other Business

The next meeting will be on March 18, at 10:00 a.m. Director Hon recommended Dearborn County at Ivy Tech as the location. Chair Blasdel, Director Yount, and Director Timms are the only three on the RO RFP Committee. Chair Blasdel needed two more volunteers to serve. Director Norman and Director Gombita were added to the RO RFP Committee. Chair Blasdel asked Greg Vollmer how to approach in the event of a Sole Source situation with the RO RFP. Mr. Vollmer will get back to Chair Blasdel with an answer.

Chairwoman Blasdel requested a motion to accept and ratify all actions of the Board and its members that have occurred since the last meeting. Director Burnett motioned to accept these actions. Director Orben seconded the motion. Motion carried.

X. Adjournment

Chairwoman Blasdel requested a motion to adjourn the meeting. Director Orben motioned for adjournment, Director Hon seconded the motion. Motion carried. Meeting adjourned at 12:00 a.m.