



Agenda
Board Meeting
October 15, 2010
Osgood Community Center
147 West Ripley Street
Osgood, IN

10:00 am

- I. Welcome, Roll Call & Introduction
- II. Discussion/Approval of Prior Meeting's Minutes
- III. Financial Report
- IV. Resolutions
 - 2010-13 Conflict of Interest
 - 2010-14 JAG Outreach Coordinator Approval
- V. RO/Service Provider Report
 - WorkOne Operations Update
 - Update on Domestic Violence RFP
 - Update on Annual Report
- VI. EcO15/DIDI
- VII. Committee Reports
 - Youth Committee
 - Economic Development Committee
 - Performance Committee
- VIII. Other Business
 - Next Board Meeting: November 19, 2010
 - End of Meeting Resolution
- IX. Adjournment

**Minutes of Meeting
Of the Indiana Region 9
Workforce Board**

**Osgood Community Center
147 West Ripley Street
Osgood, IN
October 15, 2010**

I. Welcome and Introductions

The meeting was called to order at 10:05 a.m. by Chairwoman Beth Blasdel.

Board Members Present: Beth Blasdel, Patti Yount, Rick Bryant, Gary Norman, Gary Gombita, Marty Hon, Phil Harsh

Board Members Absent: Scott Hubbard, Peter Chu, Ron Timms, Katie Jenner, Chip Orben, John Burnett, Jackie Hill

Board Staff Present: Bart Brown, Mike Tompkins, Angie Black, Connie Berry, Mark Bryson, Kirk Kuhn, Amy Lay, Michele Bowman, Carla Crowe, Alison Cole, Carla Harsin, Lori Montgomery, Jackie Zangrilli

Quorum Present

After calling the meeting to order, Chairwoman Blasdel welcomed guests who included: Mayor Gary Herbert of Greensburg and Steve Corona of JobWorks.

II. Discussion / Approval of Prior Meeting's Minutes

The minutes from the September 17, 2010 meeting were reviewed. Chairwoman Blasdel requested a motion to approve the prior minutes. Director Bryant motioned to accept the minutes. Director Yount seconded the motion. The minutes were approved unanimously.

III. Financial Report/Carla Crowe

Carla Crowe handed out the financials through September 2010. Ms. Crowe explained that right now we are at 25 percent benchmark for the first quarter and that everyone is right on line with their spending. She noted we have not seen activity on OJT or the Domestic Violence RFP and that we are still waiting on information from SoINbiz which expires next month. Our WIA Adult is a little over which may need to be addressed at some point in the program year. Ms. Crowe explained she is aware of the negative amount in the SYARRA and expects to have that cleared

up by next month and she also noted there is a new line item for WorkOne rent; additional space that is leased out for additional RVR staff. Chairwoman Blasdel requested a motion to approve the financials. Director Hon motioned to accept the financials as presented. Director Harsh seconded the motion. Motion carried.

IV. Resolutions

2010-13 Conflict of Interest

Connie Berry explained that she created a different two page narrative to better define the terms of the Conflict of Interest form the Directors fill out annually. Ms. Berry added that if DWD policy says differently, then it will supersede the changes she made. Chairwoman Blasdel requested a motion to approve Resolution 2010-13. Director Hon motioned to accept Resolution 2010-13. Director Harsh seconded the motion. Motion carried.

2010-14 JAG Outreach Coordinator Approval

Michele Bowman gave detail on the responsibilities and job duties of the Region 9 Outreach Coordinator. Director Harsh inquired on whether this was a new position. Ms. Bowman explained it was new to Region 9, but not new to the state. Ms. Bowman also added that because we only have one JAG class this is a combined position of community outreach coordinator and college transition coordinator. Chairwoman Blasdel requested a motion to approve Resolution 2010-14. Director Yount motioned to accept Resolution 2010-14. Director Harsh seconded. Director Hon discussed if there was somewhere we can put an end date in writing. Steve Corona stated it is already in the employment letter and that employees are fully aware. Motion carried.

V. RO/Service Provider Report

RO Report

Mr. Brown stated that he met with the architects designing the Madison WorkOne as part of the Clearing House project. They are hoping to have the center open by next summer or fall. Mark Bryson gave an update on the Domestic Violence RFP. Mr. Bryson stated they had the opportunity to publicize the RFP and they received one response from the Jennings County Center. Director Yount noted that we should be careful with federal money if there is an official deadline. Director Yount suggested the board should vote for the one that met the October 15th deadline and with the remaining money, do another RFP. Chairwoman Blasdel was supportive of that.

Bart Brown presented the board with a rough draft of the annual report. Mr. Brown stated we are still working on data presentation with our charts and graphs and would like the board to let us know if any changes need to be made. Mr. Brown would like to have these printed and passed out for the next board meeting.

Lissa Griffin reported that things are going well with the ABE Vouchers. Ms. Griffin gave an update on the self sufficiency wage reporting that it is still in its infancy stage, and stated they are updating policies, but it's just too early to see just yet what the affect is on the individuals.

VI. EcO15/DIDI

Debbie Thomason reported on the START Program in Rising Sun. Ms. Thomason stated that they started with 17 students and had 13 students complete. She also noted they have received great feedback from the casinos on modifying and shortening the program for next semester. Director Hon questioned how much we are shortening the program. Cheryl Obendorf answered possibly from 18 weeks down to 14 weeks. Ms. Obendorf was happy to report that top High School students had a unique opportunity to visit the Batesville Casket for the day going on a tour of the facility.

VII. Committee Reports

Youth Committee

Youth

Michele Bowman explained the WIA Youth School Contact sheet. Ms. Bowman stated it reports on the relationships her youth advisors have with each school. The schools in red are not making referrals nor are advisors allowed to go into the school to meet with students. Yellow stands for having a good relationship with the school and green stands for excellent. Ms. Bowman feels it is important for the board members to know our relationship with the schools. Chairwoman Blasdel made it very clear that schools that aren't working with us should not be funded by the board. The DIDI stipends go out in December and the schools that are not working with us need to be put on notice.

YHCC

Steve Corona presented a slide show regarding the 175 youth working in the five sites he and Michele Bowman visited. Steve reported that \$375,000 was earned by the kids with most using it to help their families. Mr. Corona noted this is money that came right back into our communities to be spent at local retailers. Mr. Corona stated this was a great program this summer and kids can put this on their resumes. Director Yount questioned if there was funding to continue the program for next year. Ms. Yount suggested the youth committee evaluate funding for next year. Mr. Corona stated it would not be hard to design a program and to project what wages would be for that type of program. Director Yount stated with it being our program we could expand that into our city and government and not just in our parks. Director Yount would like to see if we could budget it once we have an idea of what it will cost.

Economic Development Committee

Alison Cole discussed a unique training opportunity for our region to work with Region 10. Region 10 has been awarded approximately \$750,000 to be used for incumbent worker training in green occupations in the green sector. The workers who will benefit the most from this are in Region 9. Ms. Cole further explained the committee is working on a survey to send out in our region hoping the incentive for the employer will be that we can pay for their employees training. Ms. Cole expects the results back by November with training available early next year.

Kirk Kuhn discussed the tool kit handout and the process. Mr. Kuhn commended Angie Black on her hard work in getting this ready and out to employers. The next Economic Development meeting will be November 3rd. Mr. Kuhn stated they are anxious to get out and start approaching

employers to get the program going. Director Yount wants to make sure that all elected officials know about this.

Performance Committee

Chairwoman Blasdel stated the Performance Committee would like to start aligning our training with the jobs that are available. She expressed her concern that we've not had the data available to make the decision on whether the training that is out there is actually helping people find jobs. Chairwoman Blasdel made a request to the Economic Development Committee to get the data together. Director Hon stated he would like for this to not be time consuming. Director Norman said stated these would be easy measures to find and put together.

VIII. Other Business

Our next meeting will take place at High Point Orchard on November 19, 10:00 am. A special lunch at the orchard will be served following the meeting. Board members and Local Elected Officials will need to RSVP.

Chairwoman Blasdel requested a motion to accept and ratify all actions of the Board and its members that have occurred since the last meeting. Director Yount motioned to accept these actions. Director Hon seconded the motion. Motion carried.

IX. Adjournment

Chairwoman Blasdel requested a motion to adjourn the meeting. Director Norman motioned for adjournment, Director Bryant seconded the motion. Motion carried. Meeting adjourned at 11:33 a.m.