



Agenda

Board Meeting
September 17, 2010
Jackson County Learning Center
Community Room 113 & 114
323 Dupont Drive
Seymour, IN

10:00 am

- I. Welcome, Roll Call & Introduction
- II. Discussion/Approval of Prior Meeting's Minutes
- III. Presentations
 - WorkKeys / John Nelson
 - SoINbiz / Jack Hess & Amber Fischvogt
- IV. Financial Report
- V. Resolutions
 - 2010-12 Definition of Self Sufficiency Wage
- VI. Request for Proposal
 - Support to Domestic Violence Service Organizations
- VII. RO/Service Provider Report
 - WorkOne Operations Update
- VIII. EcO15/DIDI
- IX. Committee Reports
 - Youth Committee
 - Economic Development Committee
- X. Other Business
 - Next Board Meeting: October 15, 2010
 - End of Meeting Resolution
- XI. Adjournment

Executive Session to begin at 10:00 a.m. for all Board Members

**Minutes of Meeting
Of the Indiana Region 9
Workforce Board**

**WorkOne Southeast
Jackson County Learning Center
323 Dupont Drive
Seymour, In
September 17, 2010**

I. Welcome and Introductions

The meeting was called to order at 10:11 am by Chairwoman Beth Blasdel.

Board Members Present: Beth Blasdel, Patti Yount, Chip Orben, Rick Bryant, John Burnett, Gary Norman, Gary Gombita, Marty Hon, Jackie Hill, Phil Harsh, Katie Jenner

Board Members Absent: Scott Hubbard, Peter Chu, Ron Timms

Board Staff Present: Bart Brown, Mark Bryson, Kirk Kuhn, Amy Lay, Michele Bowman, Carla Crowe, Alison Cole, Carla Harsin, Lori Montgomery, Jackie Zangrilli, Scott Nickerson

Quorum Present

After calling the meeting to order, Chairwoman Blasdel welcomed the guests who included: Jack Hess and Amber Fischvogt of SoINbiz, and John Nelson of WorkKeys.

II. Discussion / Approval of Prior Meeting's Minutes

The minutes from the August 20, 2010 meeting were reviewed. Chairwoman Blasdel requested a motion to approve the prior minutes. Director Burnett motioned to accept the minutes. Director Bryant seconded the motion. The minutes were approved unanimously.

III. Presentation of WorkKeys – John Nelson

John Nelson gave an overview of WorkKeys and discussed the National Career Readiness Certificate which is designed to complement other traditional credentials, such as a high school diploma, community college degree, or certificate of technical proficiency. This certificate will verify to employers that an individual possesses essential employability skills in reading, math, and locating information. Mr. Nelson explained the certificate is awarded at four levels based on WorkKeys score results. These certificates will be registered and easily verified by employers. Director Jenner discussed her concern that if we decided to test all students, our average would come down. Ms. Jenner then proposed that a good selling point to the school superintendents

would be to test students in their sophomore year of school to motivate and empower the students to stay in school. Director Yount discussed some issues in the past with WorkKeys and stressed that we will need the full program this time.

Presentation of SoInbiz – Jack Hess & Amber Fischvogt

Jack Hess, Executive Director of Columbus Chamber of Commerce, discussed how important entrepreneurs are for our region and how important it is to support them. Mr. Hess explained that the sole mission of SoInbiz is to connect the dots for entrepreneurs and small businesses leading them to the local small business “champions” and service providers who are experienced in what it takes to grow a business. Mr. Hess distributed a handout of each county representative who is primarily responsible for coordinating with entrepreneurs and being the personal contact and touch-point for that county. Amber Fischvogt discussed phase two which focused on the marketing and promotion of SoInbiz.

IV. Financial Report/Carla Crowe

Carla Crowe discussed the financials for July and August, 2010.

July -Ms. Crowe noted a change in the Regional Operator budget which reduced the current budget using the overage from last year. Ms. Crowe noted we had carry-in from the last program year of WIA Admin that has been 100% obligated. Ms. Crowe believes there is expenditure for OJT and Youth Work Experience. She is checking with the Service Provider to make sure they allocated to the correct funding source. Ms. Crowe also noted that a new column has been added to the report that gives the grant expiration date.

August- The Executive Finance Committee had requested that our under-funded amount be added to the report. Ms. Crowe made that change and listed the breakdown of the Funding Sources. She noted that we are close to our benchmark on budget and that we are still waiting on some programs to start. Chairwoman Blasdel requested a motion to approve the financials. Director Burnett motioned to accept the financials as presented. Director Orben seconded the motion. Motion carried.

V. Resolutions

2010-12 Definition of Self Sufficiency Wage

Alison Cole presented a definition of the self sufficiency wage concerning OJT for the board to consider. Ms. Cole explained that Region 9 staff has determined that a household (based on its size) earning at least 200% of the Economically Disadvantaged Criteria is a self sufficient income for Southeast Indiana households. Ms. Cole presented a table that lists the Self Sufficiency incomes for 2010, per county, and based on family size. Chairwoman Blasdel commented that this resolution will help a lot of people. Director Burnett made a motion to approve Resolution 2010-12. Director Hon seconded the motion. Director Yount discussed that she would like to keep this a work in progress, stressing if any issues arise in the WorkOnes, the issue be brought to the board’s attention. Bart Brown requested that Lissa Griffin give a report at the next board meeting on how the guidelines are impacting their clients. Motion carried.

VI. Request for Proposal

Mark Bryson discussed the RFP to give support to Domestic Violence Service Organizations. Mr. Bryson explained this is an open RFP and that he is hoping to create a pipeline to organizations that can bring in proposals to add their services to WorkOne opportunities. Mr. Bryson added that he will be the point of contact. Chairwoman Blasdel explained this was initially started as a discussion calling it a pilot program from Jennings County. Mr. Bryson has since found that not everyone has the same mission when it comes to domestic violence which is why we are asking for the RFP. Chairwoman Blasdel requested a motion to accept the Request for Proposal to Support Domestic Violence Service Organizations. Director Yount motioned to approve the resolution. Director Burnett seconded the motion. Scott Hubbard discussed if there was money available in this current year. Chairwoman Blasdel responded that \$25,000 was available. Motion carried.

VII. RO/Service Provider Report

RO Report

Bart Brown was happy to report that things are going well and all contracts are signed. Mr. Brown shared something that was discussed at the SWIC meeting regarding the guidelines that will be sent out to the Chief Elected Officials in all regions regarding WIB status. If a region decides they want to become a WIB they would submit a plan by spring and have it reviewed over summer in order to have it certified in September of 2011.

Lissa Griffin reported the WorkOne highlights stating the service provider staff has been training one on one in case management. This will be offered to the other WorkOnes in October. Mr. Brown explained we did not include the Dashboard in the packet and that we will get it updated.

EcO15/DIDI

Director Burnett stated that Conexus has asked the EcO15 team to connect them to the school superintendents in our region so they can speak with them about a pre-cursor to the National Career Readiness Certificate which would create a connecting point in the early years of high school education. There is enough of an interest on the part of the Indiana Department of Education to perhaps consider funding curriculum development that would connect into this certificate that would then connect into MSSC that would then connect into a higher level number of skills. Chairwoman Blasdel requested that we fully support Director Burnett on this endeavor.

IX. Committee Reports

Youth Committee

YHCC

Michele Bowman announced the WIA youth enrollments are all on track. Ms. Bowman stated that YHCC currently only has 79 of the original number due to waves one, two and three almost ending. She is working on a follow-up report to see where they are now to reconnect them if they are still in need of services, whether adult or youth. Ms. Bowman also stated that DNR is

very impressed with the skill set up and that the overall program was successful with 175 of 180 youth completing at least 8 weeks.

JAG

Bart Brown commented on the amount of WIA Youth money being distributed to the RWB to be used for JAG programs per region averages at 30 %. We are around 7%. Chairwoman Blasdel stated that puts us at a disadvantaged position with BOS WIB when they look at the numbers on performance measurements and we will need to entertain more JAG programs at some point in time.

Economic Development Committee

Director Norman discussed the newly revised flyer the committee is working on for OJT. Kirk Kuhn stated that Angie Black is working hard on the flyer as well as adding a FAQ sheet to it. Ms. Black is also working with Alison Cole on taking the tool kit and the contracts and meeting Region 9's needs. Mr. Kuhn stated that right now there are nine companies interested in OJT and that we are in contact with four of those companies. Mr. Kuhn enthusiastically commented that Region 9 is moving forward and getting everything ready so they can get out and get to the companies by early November.

X. Other Business

Chairwoman Blasdel announced that KB Foods is having another Career Fair on September 23rd at The Learning Center.

The next board meeting will be 10:00 a.m. in Osgood, October 15, 2010 at the Osgood Community Center.

Chairwoman Blasdel requested a motion to accept and ratify all actions of the Board and its members that have occurred since the last meeting. Director Burnett motioned to accept these actions. Director Hon seconded the motion. Motion carried.

XI. Adjournment

Chairwoman Blasdel requested a motion to adjourn the meeting. Director Norman motioned for adjournment, Director Gombita seconded the motion. Motion carried. Meeting adjourned at 12:09 p.m.