



Agenda

Board Meeting
August 20, 2010
Southeastern Career Center
Room A171
901 W. US Hwy. 50
Versailles, Indiana

10:00 am

- I. Welcome, Roll Call & Introduction
- II. Discussion/Approval of Prior Meeting's Minutes
- III. Financial Report
- IV. Resolutions
 - 2010-09 Veterans' Workforce Investment Program
 - 2010-10 TAA Temporary Employees
 - 2010-11 Adjustment of RO budget for years 2009 & 2010
- V. Training Provider Approval Requests
 - START
 - SME Green Manufacturing Specialist Certificate
- VI. RO/Service Provider Report
- VII. EcO15/DIDI
- VIII. Committee Reports
 - Youth Committee
 - Economic Development Committee
- IX. Other Business
 - Next Board Meeting: September 17, 2010
 - End of Meeting Resolution
- X. Adjournment

**Minutes of Meeting
Of the Indiana Region 9
Workforce Board**

**Spirit Room
Southeastern Career Center
901 West US 50
Versailles, In
August 20, 2010**

I. Welcome and Introductions

The meeting was called to order at 10:05 am by Chairwoman Beth Blasdel.

Board Members present:

Beth Blasdel
Scott Hubbard
John Burnett
Gary Gombita
Marty Hon
Jackie Hill
Phil Harsh
Ron Timms
Katie Jenner
Gary Norman

Board Members absent:

Patti Yount
Peter Chu
Chip Orben
Rick Bryant

Board Staff Present:

Bart Brown	Alison Cole
Mark Bryson	Michele Bowman
Doug Jones	Connie Berry
Lori Montgomery	Amy Lay
Angie Black	Carla Crowe
Kirk Kuhn	

Quorum Present

After calling the meeting to order, Chairwoman Blasdel welcomed the guests who included: Lawrenceburg WorkOne Veteran Representative Bill Parks who was awarded the Veteran of Exceptional Service award for the second year.

II. Discussion / Approval of Prior Meeting's Minutes

The minutes from the July 16, 2010 meeting were reviewed. Director Hon noted that Tom Linkel no longer serves on the board. Chairwoman Blasdel requested a motion to approve the minutes with the correction. Director Burnett motioned to accept the minutes with the correction. Director Hill seconded the motion. The minutes were approved unanimously.

III. Carla Crowe/Financials

Carla Crowe discussed the final June financials for the last Program Year. Per the board's request, Ms. Crowe added narratives to the budget sheet as well as asterisks to the first page of the report that notates which fund resources will not carry-over into the next year which totals about \$457,000. The majority of that is the Jumpstart Program. We will have \$318,554 that will carry over into the next program year with the majority of that being from our WAG program. Ms. Crowe stated that we had a few legitimate overages in the Regional Operator and Fiscal Agent budgets and explained why. Our Service Provider stayed within the budget and came in at 90 percent. Ms. Crowe noted she will be presenting financials for July and August at our September board meeting. Chairwoman Blasdel requested a motion to approve the financials. Director Hon motioned to accept the financials as presented. Director Hubbard seconded the motion. Motion carried.

IV. Resolutions

2010-9 Veterans' Workforce Investment Program

Bart Brown stated we are receiving a second year of funding for VWIP. This program is tied into putting veterans into Green Training. Based on the large number of veterans in the training program, the RO, along with the direction of the Board Chair, is recommending that JobWorks run the program for a second year. We received \$76,000 for training this year. Last year we only received \$60,000. This increase is due to some regions choosing not to run the program for the second year. Chairwoman Blasdel requested a motion to approve Resolution 2010-9. Director Burnett motioned to approve the resolution. Director Hon seconded the motion. Motion carried.

2010-10 TAA Temporary Employees

Mr. Brown explained that the Trade Adjustment Assistance Act is for jobs that are lost in the region that go overseas. It is a special federal program that is separate from our state unemployment insurance program. The state did not plan for the amount of job losses in the past two years, and they had trouble keeping up with the TAA case load. The state is giving money to the regions to hire help for the TAA cases. Our region will hire five full time employees for one year which includes benefits. They will be employed by RVR. The state feels that because we have this extra help, we will be able to process TAA claims quicker. The entire grant is \$240,000, but we would like to hold some money back for equipment and supplies. The cost for salary and benefits totals \$211,000. Amy Lay explained the positions were put on Indiana Career Connect and that she, Lissa Griffin, Bev Smith and Sharon Erickson will be conducting interviews soon. Director Timms stated it should be understood to the new employees that they may be needed at various locations. Director Hon wanted confirmation that the new employees would be supervised by the state, but be employees of RVR. Mr. Brown confirmed this. Chairwoman Blasdel requested a motion to approve Resolution 2010-10. Director Burnett motioned to approve the resolution. Director Timms seconded the motion. All Directors present voted yes, with the exception of Director Hon voting against this resolution. Motion carried.

2010-11 Adjustment of RO Budget for Years 2009 & 2010

Bart Brown explained that in July of this Program Year, we inadvertently submitted invoices that were for last Program Year. Since the expenses were pre-paid, they will not need to be paid this year. Mr. Brown requested that the board reduce our current budget by the amount of \$14,035 and increase last year's budget by the same amount. Chairwoman Blasdel requested a motion to approve Resolution 2010-11. Director Hubbard made a motion to approve the resolution. Director Hon seconded the motion. Motion carried.

V. Training Provider Approval Requests

START Program

Peg Dickson explained to the board what the START Program is. Ms. Dickson stated they have recently signed the contract with the teacher they hired for the program. Director Burnett stated the majority of the funding for the program came from Ec015. Director Burnett made it clear this is not a request of this board but that he will recuse himself from any related vote. Ms. Dickson mentioned the \$50 enrollment fee for the program hoping that will ensure success of the program. Director Blasdel requested a motion to approve the START Program. Director Hon made a motion to approve. Director Hubbard seconded the motion. Director Burnett abstained from the vote. Motion carried.

SME Green Manufacturing Specialist Certificate

Chairwoman Blasdel talked about the SME Green Manufacturing Specialist Certificate. She added that this could be another tool for us to use in the WorkOnes with the VWIP Program in getting more green training in our region. Chairwoman Blasdel requested a motion to approve the SME Green Manufacturing Specialist Certificate Program. Director Burnett made a motion to approve. Director Hubbard seconded the motion. Motion carried.

VI. RO/ Service Provider Report

RO Report

Alison Cole gave a synopsis of the Advanced Manufacturing Career Pathway Initiative grant that would provide funding for training in MSSC for manufacturing. She stated that we partnered with LIFT, Ec015 and Ivy Tech. Ms. Cole mentioned a good part of the money is to develop a new assessment infrastructure that would help individualize the training plans for each individual in the program.

Bart Brown gave an update on the Seymour WorkOne move to the new Jackson County Learning Center. The office will be closed on September 1st, but will re-open on September 2nd at the new location.

Mr. Brown gave an update on our WAG funding stating that we fell short on our WAG requests. We asked for over \$900,000 for our WAG recipients going into their second year. The state can only give us \$625,000. We want to allocate any WIA money that we have for training. RVR is

doing a great job prioritizing who is most in need of the money. Mr. Brown believes there is carry-over from last year that could be used.

Mr. Brown also discussed that they are in a process of preparing a formal annual report for the board that they hope to have for the October meeting. Director Hon questioned Mr. Brown about the negotiations for the fiscal agent contract. Mr. Brown replied that Scott Nickerson of Crowe is working on that and should have something ready in a few weeks for the board to look at.

Service Provider Report

Margo Olson gave highlights of her RVR Management Report. Lissa Griffin has been busy getting ready with the Ivy Tech students. Ms. Griffin reports they are currently still approving requests for proposals, approving over 100 for Ivy Tech and that there continues to be a high demand for WAG funding.

VI. EcO15/DIDI

Director Burnett gave an update of EcO15's first meeting of the newly formed regional council. There will be a representative from each of the ten counties and they will meet quarterly. The regional council's main responsibility is to look at the future direction of the work we are doing on the life of the grant. The Lilly Endowment has extended the grant through 2011 per our request. The main things to focus on are advanced manufacturing, healthcare, hospitality initiatives and information technology for education purposes. Bud Kincaid is investing his time in IT and has met with coordinators in 7 of the 10 counties to develop a plan for broadband education throughout Southeast Indiana.

VI. Committee Reports

Youth Committee

JAG Program

Michele Bowman introduced our new JAG specialist; Travis Decker. He will be working at Madison Consolidated High School. Mr. Decker gave a brief overview of his past teaching experience. The JAG program starts in January, so he will be working with WIA and school youth this semester, as well as JAG recruitments for January.

YHCC

Ms. Bowman was pleased to announce that the program still has 119 youth employed out of the original 175 hired. Most of who have left returned to school. DWD has commended Region 9 for our youth having attended the most YHCC workshops than any other YHCC in the state. Of our 175 hires, they have attended 231 workshops this summer. Ms. Bowman stated we have done a great job with connecting our youth with the other providers in our community to gain the skills that they need.

Economic Development Committee

Director Norman discussed their first meeting on August 12th. Mr. Norman explained there are two regional groups that cover all 10 counties. Alison Cole explained the OJT program. Director Hill is sending out information to encourage businesses to participate. Kirk Kuhn noted that they

have already received many calls from employers who are interested in the program. Mr. Brown noted the significance of this being the first board meeting where we are being pro-active since TAG has gone away. Ms. Cole also explained the \$3.8 million is for companies manufacturing green products. Director Timms made a suggestion that it would be worthwhile to research and put word out to local commissioners about their area being impacted regarding development after a flood. Mr. Timms suggested doing this before it goes into effect, not after.

VII. Other Business

Director Timms stated the Conflict of Interest Policy needs to go out every year to be signed and also inquired how the Lawrenceburg WorkOne is doing with our landlord. Mr. Brown stated we had a few issues, but that Mr. Wagner has responded quickly to resolve each one. Director Timms also inquired to Mr. Brown about the loan that was due in June. Mr. Brown said he would check into it.

Chairwoman Blasdel mentioned that today is Doug Jones' last meeting with us and told Mr. Jones we greatly appreciate him. He thanked each of the board members.

The next board meeting will be 10:00 a.m. in Seymour, September 17, 2010 at the new Jackson County Learning Center.

Chairwoman Blasdel requested a motion to accept and ratify all actions of the Board and its members that have occurred since the last meeting. Director Burnett motioned to accept these actions. Director Hon seconded the motion. Motion carried.

VIII. Adjournment

Chairwoman Blasdel requested a motion to adjourn the meeting. Director Norman motioned for adjournment, Director Gombita seconded the motion. Motion carried. Meeting adjourned at 11:03 a.m.