



Agenda
Board Meeting
July 16, 2010
Oak Room
Belterra Convention Center
777 Belterra Drive
Florence, Indiana

10:00 am

- I. Welcome, Roll Call & Introduction
- II. Discussion/Approval of Prior Meeting's Minutes
- III. Presentation of On the Job (OJT) program and policy.
Resolution 2010-8
- IV. RO/Service Provider Report
 - Introduction of WorkOne Center Managers
 - WorkOne Operations Update
- V. EcO15/DIDI
- VI. Committee Reports
 - Youth Committee
 - YHCC
 - JAG program
- VII. Other Business
 - Committee Assignments
 - Next Board Meeting: August 20, 2010
 - End of Meeting Resolution
- VIII. Adjournment

Special Note: Lunch will be served immediately following the Board meeting

**Minutes of Meeting
Of the Indiana Region 9
Workforce Board**

**Oak Room
Belterra Convention Center
777 Belterra Drive
Florence, In
July 16, 2010**

I. Welcome and Introductions

The meeting was called to order at 10:02 am by Chairwoman Beth Blasdel.

Board Members present:

Patti Yount
Beth Blasdel
Scott Hubbard
Rick Bryant
John Burnett
Peter Chu
Gary Gombita
Marty Hon
Jackie Hill
Phil Harsh

Board Members absent:

Katie Jenner
Ron Timms
Chip Orben
Tom Linkel

Board Staff Present:

Bart Brown
Mark Bryson
Doug Jones
Carla Crowe
Amy Lay
Connie Berry
Lori Montgomery
Carla Harsin
Mike Tompkins
Angie Black
Kirk Kuhn

Quorum Present

After calling the meeting to order, Chairwoman Blasdel welcomed the guests who included: New Madison Center Manager; Carla Harsin, New Columbus Center Manager; Mike Tompkins, and new board member representing Franklin County; Phil Harsh.

II. Discussion / Approval of Prior Meeting's Minutes

The minutes from the June 25, 2010 meeting were reviewed. Director Norman noted a correction on the absence of his name from board members present. Chairwoman Blasdel requested a motion to approve the minutes with the correction. Director Hon motioned to accept the minutes with the correction. Director Gombita seconded the motion. The minutes were approved unanimously.

III. Presentation of On the Job Training (OJT) program and policy.

Resolution 2010-8

Alison Cole explained that we already have over \$275,000 in our budget for OJTs. The state secured a 1.3 million dollar national emergency grant that will be distributed across the state in addition to a few other grants. This will pay up to 50 percent of an employee's salary as they obtain on the job training. Chairwoman Blasdel asked if there was retention on current employees. Ms. Cole explained the money for OJT is for the dislocated worker only. Ms. Cole then raised an interesting issue on another policy we will need to develop regarding the self-sufficient wage. Most self sufficient wages seem to be around 200 percent poverty level. Chairwoman Blasdel asked Doug Jones what the average was that we figured for county. Mr. Jones stated there was a study done on self sufficient wages per number of people in a household. For the average region, single adult was \$7.95 per hour. The households with two adults and two school-aged children went up to \$8.00 - \$9.00 per hour. Ms. Cole spoke of an organization that put together a self sufficiency standard for every county in the state of Indiana. It goes out to 72 different family types taking into account the different ages of children. She is looking into using this tool to help come up with a self sufficiency standard for our region. Ms. Cole stated that most policies currently have the self sufficiency wage at \$10.00. If you look at the 200% of poverty level, for a family of 4 it is even greater than \$10.00 per hour. She is hoping that can be updated. Ms. Cole then explained the administration of OJT. She explained in depth that the regional operator works with the employer and the caseworkers work with the trainee to make sure they get the job done. Ms. Cole stated it is an intensive program that involves two sets of monitoring on both sides with the employer and the individual.

Director Bryant asked about the state energy sector partnership grant. He would like to know what guidelines are in place to prevent contractors from giving a low ball number and using the subsidy. Chairwoman Blasdel stated on the residential side, fees have already been set and they no longer accept bids from contractors. Mr. Brown explained that our economic development committee will be choosing the companies for OJT and anticipates a three to four month process starting in late Fall. He stressed the importance to spend money in every county and spread it out amongst different industries. Mr. Brown raised the question if the companies should be approved by the board or if the committee should approve them. Chairwoman Blasdel mentioned her concern regarding the self-sufficient wage and entertained a motion for Resolution 2010-8. Director Hon made a motion to accept with Director Bryant seconding the motion. Motion carried.

IV. Regional Operator/Service Provider Report

Mr. Brown explained we didn't deliberately omit the financial report. Due to the time of the year and getting final invoices and adjustments in, they won't be presented until the August meeting.

Introduction of WorkOne Center Managers

Mr. Brown introduced new WorkOne Center Managers; Carla Harsin of the Madison WorkOne and Mike Tompkins of the Columbus WorkOne. He mentioned their extensive experience they have in WorkOne operations. He also mentioned that our Veteran Representative Bill Parks hosted a job fair in Lawrenceburg with 200 people attending. Mr. Brown stated that Mr. Parks did an excellent job and wanted the board to know of his efforts.

MSSC

Chairwoman Blasdel and Mr. Brown attended a meeting hosted by IvyTech last month and had a great discussion with Jane Oates. Kathy Warren of Cummins invited Chairwoman Blasdel and Mr. Brown to a meeting to learn more about on the job training. Mr. Brown would like to put together a grant proposal for MSSC and have SWIC fund it.

Mr. Brown stated that the Community Based Training Grant was not accepted. There is a request in to DOL to explain why.

Seymour Move

Seymour WorkOne is scheduled to move by September 1st. Director Hill mentioned there will be a dedication for The Learning Center on August 4th noting there is space in the manufacturing lab for MSSC and is hoping to combine the High School program along with incumbent workers to create the MSSC.

WAG Update

Mr. Brown gave an update on WAG. He stated competition throughout the state is very intense. They only have \$3 million left. Because of this, we are being conservative on spending our WIA. We requested \$1.4 million and anticipate only getting \$150,000. What we don't receive, we will ask SWIC to fund.

Domestic Violence Assistance

In regards to requesting assistance for Domestic Violence, Mr. Brown asked the board how they would like to handle the requests. Mr. Jones explained the procedure that needs to be taken. He stressed that it needs to be documented that we publically made this available and that formalizing would be the best thing to do at this point. Chairwoman Blasdel wants letters sent out to domestic violence shelters asking if they are interested. Mark Bryson commented that he has already been contacted by Safe Passage and they are very interested in the program.

Service Provider Report

Margo Olson stated a replacement has been made for Carla Harsin at the Lawrenceburg WorkOne. Chairwoman Blasdel questioned the management of the offices. Lissa Griffin explained Bev Smith's primary responsibility and stressed that they are focusing on formal supervision and approving ITAs.

TAA Update

Mr. Brown had been contacted by Michelle Marshall of DWD to attend a meeting with State Representative Dave Cheatham to talk about TAAs. Mr. Brown stated there have been many complaints about slowness of plans. The state is supposed to send money to hire TAA caseworkers to help alleviate the backlog.

V. Ec015/DIDI

Director Hill announced that Lilly has granted us a one year extension on completing the grant. Each county will be granted \$50,000 with a match. Chairwoman Blasdel was curious how many counties had money left over. Director Hill stated that most of the counties have money committed. Chairwoman Blasdel stated she wants to split the education and IT project because we need to make sure we get workforce training in that area and help the economic development people. She stressed that we need to focus on this.

VI. Committee Reports

Youth Committee

JAG Program

Mr. Brown explained that Michele Bowman is attending JAG training in Florida. The interviews for the JAG position at Madison Consolidated High School will be conducted next week and we are still working with JobWorks on the budget. Classes should start in September.

YHCC

Shannon Hamilton stated they have been very busy. We have a total of 170 kids enrolled at the state parks and Work Experience. The Commissioner's visit to Brown County went well. Three youth spoke at the meeting and did very well. Mr. Brown recently learned that Congress is close to passing an additional \$3 billion for youth programs next year. We are hoping that will come in and our summer youth program will be funded by the state.

VII. Other Business

Chairwoman Blasdel announced that we did not have an Executive Finance Meeting this month.

Chairwoman Blasdel wants at least three people per committee. She would also like for all of the committees to meet before the September meeting to look at the policies, procedures, and programs each committee will want to do. Chairwoman Blasdel expressed concern for the Performance Measurement Committee not having policies in place because SWIC doesn't meet until the middle of September. Mr. Brown suggested that committee chairs contact Lori Montgomery to help set up meetings for them. Chairwoman Blasdel stated she would ad hoc for any committees.

The next board meeting will be in Versailles, August 20, 2010 at the Southeastern Career Center.

Chairwoman Blasdel requested a motion to accept and ratify all actions of the Board and its members that have occurred since the last meeting. Director Yount motioned to accept these actions. Director Hon seconded the motion. Motion carried.

VIII. Adjournment

Chairwoman Blasdel requested a motion to adjourn the meeting. Director Yount motioned for adjournment, Director Gombita seconded the motion. Motion carried. Meeting adjourned at 11:06 a.m.