

Local Elected Officials Agreement Indiana Economic Growth Region 9

This agreement is made and entered into by and between the County Commissioners from the counties of Bartholomew, Dearborn, Decatur, Franklin, Jackson, Jefferson, Jennings, Ohio, Ripley and Switzerland, comprising Region 9, and Mayors of cities that are 2nd or 3rd class cities with a population of 5,000 or more within Region 9 to set forth the procedures that shall govern the Local Elected Officials (LEOs) and their responsibilities and actions pursuant to the provisions of the Workforce Investment Act (WIA), and all federal and state statutes, rules, and regulations promulgated hereunder. The Local Elected Official Executive Council membership will include one Executive of the Board of County Commissioners from each county and Mayors of cities with a population of 5,000 or more in Region 9.

I. Duties and Responsibilities of the Local Elected Officials

The Local Elected Official representing each County and City is responsible for:

- Entering into an Elected Officials' Agreement with the other Local Elected Officials in Region 9 to establish responsibilities and actions as it pertains to the Workforce Investment Act and the local Workforce Investment Board (WIB);
- Providing guidance to the WIB as a member of the Local Elected Officials Executive Council;
- Communicating updates and changes to other elected officials of the County;
- Selecting a Chief Elected Official (CEO) for the Region 9 local workforce service area; and
- Establishing an agreement on the designation of financial liability for any misuse of Workforce Investment Act funds granted to Region 9.

In Region 9, financial liability for the misuse of workforce investment funds shall be handled in the following manner:

The LEOs will require the following of all Entities receiving funding from the Grant Recipient:

- Entities shall have appropriate bonding and insurance coverages which protect against the loss of funds;
- Entities receiving funding shall be well qualified and audited annually;
- Contracts and agreements with Entities shall include provisions for repayment of any disallowed expenditures found as a result of monitoring or audit.

Recovery of any misused funds will begin with the Entity expending the funds and continue upward through the chain of disbursement from the Grant Recipient. If after due diligence and all efforts to recover misused funds are unsuccessful, the Region 9 LEOs agree that of the total amount to be recovered, the amount due from each shall be determined based on the public entity's share of the total Region 9 population as stated in the most recent U.S. Census data. The county's share shall be determined based on the county population minus the population of the other cities and/or towns in that county with a population of 5,000 or more. Attachment A, specifies the shares of each of the Counties and Cities in Region 9.

II. Duties and Responsibilities of the Chief Elected Official for the Region 9 Workforce Service Area

The Chief Elected Official (CEO) for the Region 9 workforce service area will be responsible for the following duties, as established in the Workforce Investment Act (WIA) of 1998 and 20 CFR Parts 661,662,663, and 664:

- Serve as, or designate, the grant recipient for WIA funds for Region 9;
- Appoint members to the local Workforce Investment Board (WIB) serving Region 9, following the criteria established by the State and WIA Section 117 (b);
- Cooperate with the local WIB to appoint members to the Youth Council;
- Partner with the local WIB to develop and submit a local plan for WIA activities;
- Approve the budget developed by the local WIB;
- Negotiate local performance measures with the local WIB and the Governor;
- Agree to the selection of the One-Operator by the local WIB;
- Provide agreement to the local WIB to establish an MOU for the operation of the WorkOne system in the local Area; and
- Consult with the local WIB to conduct oversight of WIA youth programs.

In addition, the CEO for the workforce service area will be responsible for interacting with the designated Local Elected Officials Executive Council on matters concerning the Workforce Investment Board. The CEO shall be authorized to act as a contact person for all Local Elected Official business and to sign all contracts/ grant agreements not requiring the approval of all Local Elected Officials. Additionally, the CEO has the authority to sign all necessary documents representing the actions approved by the Local Elected Officials Executive Council.

The following individual has been duly selected to serve as the Chief Elected Official for the Region 9 local workforce service area.

Name: Mark Cash
Title: Jefferson County Commissioner
Contact information: 300 E. Main Street
Madison, IN 47250
(812) 265-8944 mtcash1@gmail.com

III. Designation of the Grant Recipient/Fiscal Agent

The CEO for the local workforce service area is responsible for serving as, or designating the grant recipient/fiscal agent for WIA funds.

If the CEO opts to designate another entity, such as the local workforce investment board, to act as the grant recipient/fiscal agent, a majority of the Local Elected Officials Executive Council must agree in writing to the designation of the grant recipient/fiscal agent. This agreement hereby authorizes the CEO to designate the Region 9 Workforce Investment Board as the grant recipient and fiscal agent for WIA funds.

It is understood that in cases where an alternative entity is designated as the grant recipient/fiscal agent that the liability for all grant funds remains with the Chief Elected Official, as required by the Workforce Investment Act and specified in Section I of this agreement.

IV. Selection of Local Elected Officials Executive Council

The Local Elected Officials Executive Council will be comprised of one representative of the County Commissioners from each of the counties of Bartholomew, Dearborn, Decatur, Franklin, Jackson, Jefferson, Jennings, Ohio, Ripley and Switzerland and the Mayors of cities that are 2nd or 3rd class cities with a population of 5,000 or more within Region 9, who will serve a two-year term. There is no limit on the number of consecutive or non-consecutive terms a Local Elected Official may serve on the Executive Council.

Any Local Elected Official may designate, in writing, a proxy to act on his/her behalf at an Executive Council meeting. The proxy shall be an individual that has the ability and/or authority to exercise the authorities granted to the Local Elected Official he/she represents.

The Chief Elected Official for the Region 9 workforce service area will be selected by the members of the Executive Council and will serve a two-year term. There is no limit on the number of consecutive or non-consecutive terms the CEO may serve.

V. Duties of the Executive Council

Duties of the Executive Council include, but are not limited to, the following:

- Provide guidance to the local workforce investment board;
- Select a Chief Elected Official for the Region 9 workforce service area; and
- Ensure that members of the local workforce investment board are appointed following the criteria established by the State and WIA Section 117(b). Business appointments shall include at least one from each County and one from each city with a population of 5,000 or more.

VI. Frequency of Executive Council Meetings

The Executive Council will meet at least twice a year to perform the duties as outlined above. There is no limit to the number of times the Executive Council may meet to address the issues brought to their attention.

VII. Other Responsibilities

As their schedules permit, members of the Executive Council are encouraged to attend workforce investment board meetings, and meet with WIB members and the WIB Chairperson for updates on the progress and actions in improving workforce development for the employers and citizens of their community.

Local Elected Officials may request, individually or collectively, information from the workforce investment board and may request such information to be delivered in person and/or in writing.

VIII. Authority to Act

Each signatory to this Agreement assures that he/she has the authority to sign on behalf of his/her respective Governmental Unit.

IX. Counterparts

This agreement may be executed in separate counterparts, each of which when so executed shall be an original, but all of such counterparts shall together constitute but one of the same instrument.

X. Period of Agreement

The period of this agreement shall be immediately upon affixing signature and from July 1, 2013 through June 30, 2015.

XI. Amendment

This agreement may be amended at any time by written request to the Chief Elected official, who will set up a process of voting on the change. Changes in state or federal legislation affecting the Workforce Investment Act may require a modification to this Agreement. A modification of the Agreement requires a majority vote of the Executive Council.

COUNTY COMMISSIONERS' SIGNATURES:

Signature Bartholomew County Commissioner	Date
--	-------------

Signature Dearborn County Commissioner	Date
---	-------------

Signature Decatur County Commissioner	Date
--	-------------

Signature Franklin County Commissioner	Date
---	-------------

Signature Jackson County Commissioner	Date
--	-------------

Signature Jefferson County Commissioner	Date
--	-------------

Signature Jennings County Commissioner	Date
---	-------------

Signature Ohio County Commissioner	Date
---	-------------

Signature Ripley County Commissioner	Date
---	-------------

Signature Switzerland County Commissioner	Date
--	-------------

MAYORS' SIGNATURES:

Signature	Date
Richard Fledderman, Mayor City of Batesville	

Signature	Date
Kristen Brown, Mayor City of Columbus	

Signature	Date
Gary Herbert, Mayor City of Greensburg	

Signature	Date
Dennis Carr, Mayor City of Lawrenceburg	

Signature	Date
Damon Welch, Mayor City of Madison	

Signature	Date
Harold Campbell, Mayor City of North Vernon	

Signature	Date
Craig Luedeman, Mayor City of Seymour	

**ATTACHMENT A:
Economic Growth Region 9 County and City Populations**

		Total Population	Net Population	Each Unit Local Share	Total County Share
Bartholomew	County	76,794	32,733	10.09%	23.67%
Columbus	City	44,061	44,061	13.58%	
Dearborn	County	50,047	45,005	13.87%	15.42%
Lawrenceburg	City	5,042	5,042	1.55%	
Decatur	County	25,740	14,248	4.39%	7.93%
Greensburg	City	11,492	11,492	3.54%	
Franklin	County	23,087	21,452	6.61%	7.11%
Batesville	City	1,635	1,635	0.50%	
Jackson	County	42,376	24,873	7.66%	13.05%
Seymour	City	17,503	17,503	5.39%	
Jefferson	County	32,428	20,461	6.30%	9.99%
Madison		11,967	11,967	3.69%	
Jennings	County	28,525	21,797	6.72%	8.79%
North Vernon		6,728	6,728	2.07%	
Ohio	County	6,128	6,128	1.89%	1.89%
Ripley	County	28,818	23,945	7.38%	8.88%
Batesville*	City	4,873	4,873	1.50%	
Switzerland	County	10,613	10,613	3.27%	3.27%
Total Region 9		324,556	324,556		100.0%

Source: US Census Bureau, 2010 Census; Source for City of Batesville population is STATSIndiana, 2011.

Net Population is Total County population minus Total City population.